[Go eLearning] Develop engaging online courses based on free, open and innovative web based tools

Course Details and Structure

Title: [Go eLearning] Develop engaging online courses based on free, open and innovative web based tools

Main Aim of the Training: Familiarisation with free web based tools and pedagogical practices for developing engaging eLearning courses.

Training Organisation: NSF CYBERALL ACCESS

Address: Aiantos 61 and Athinas 34, ILION/Athens 131 22

Phone: +30 211 010 6069

Email: info@cyberall-access.com

VAT Registration Number: EL800377641

Trainer(s) Full Name: Nikolaos FLORATOS

Start Date of the Seminar: Please give as start date the first day of the session you have selected.

End Date of the Seminar: Please give as end date the last day of the session you have selected.

Total Days: 5

Total Seminar Hours: 35 hours (25 hours f2f teaching hours and 10 hours self-learning through the flipped classroom model)

Total Seminar Hours per day: 7 hours

Total Course Fee per Participant: 600 EURO (that includes also the issue of the specialisation certification cost by ILM upon passing the exams)**.** More specifically, the training fee for the full five days is 350 € per participant. All participants at the end of the course will receive a certificate of successful attendance and a europass mobility if applicable. However, in addition, since this course is endorsed by ILM - Institute of Leadership and Management, part of City and Guilds, all participants upon successful assessment will receive also a specialisation certificate in planning and developing eCourses issued by ILM.

Some important info about certification:

In fact, such assessment process as described above should be included in your KA1 mobility application since it will add extra credits to the quality of your approach and increase the chances of your application being accepted. Therefore, the total course fee is 600€ (350€ + 250€ optional but really necessary for greater impact and also successful applications).

The cost for entering the assessment process and receiving the ILM certificate is 250€ per participant in addition but it can be fully covered from the organisational support budget in KA1 for staff mobility in adult and school education, since this assessment process will validate the learning outcomes of the mobility activity.

In addition, according to the new funding rules for the programming period 2014-2020, participants should prove their technical capacity for participating in most of the european projects and receive EC grants. In this case, such a certification for the organisation's staff will be a significant asset for the technical capacity of your organisation.

Training Venue: NSF CYBERALL ACCESS, Aiantos 61 & Athinas 34 (Entrance from Athinas34) 2nd Floor

Teaching Language: English but some clarifications may be given in Greek, German and Spannish.

Registration Information:

Registration should be completed **the latest one month before the start date of each seminar** as follows:

1. Participants should register online at this address http://www.learn-it-easy.eu/courses-registration.html the latest one month before the start of the seminar.

2. Based on their registration, an invoice will be issued with bank transfer details

3. As soon as they receive the invoice from us through email, they need to proceed to the course fee payment via bank transfer as soon as possible.

A participation at the seminar cannot be confirmed unless the payment for the course has been made.

Other Information:

All participants will be requested to participate in a skype meeting some time before their arrival at the course in order to discuss as a group with the course organiser any questions they may have (organisational, course related, cultural, logistics, etc). This meeting will allow them to gain confidence on the course and come as prepared as possible.Also before arriving at the course, they will complete a short evaluation questionnaire in relation to their competencies in the course topics and they will be requested to complete a similar questionnaire six months after in an effort to assess the impact of the skills acquired in the course (e.g. any feedback from their students, their colleagues or other partners or teachers that they have involved by applying the new practices they have acquired.

As soon as they leave from the course, they will continue to have access to all the training material provided as well as created during the course through the eLearning platform for at least a month. Our course trainers will act as mentors to all the participants in our course in order to support them in their new professional prospects in the area of training and education.

Face-to-face training takes place every day till around 13:30 as planned. Then there are some follow up activities based on the training of that date that are suggested to take place remotely through the eLearning platform and group work from 15:00 till 17:00. Therefore, learning and familiarisation continue via self-learning by the participants with the follow up activities and participations in the e-forum discussion in our e-learning platform. This interactive way of sharing views and knowledge between participants with different experiences is very popular and an essential way

of learning. The e-learning platform contains all the training material and follow-up/additional activities for the whole week.

Also participants will have access to the accompanying eLearning platform for one more month.

Course Structure

MONDAY DAY 1 09:00 - 14:00 ESSENTIALS FOR FRUITFUL E-LEARNING PRACTICES (15:00 - 17:00 follow up activities as informal learning)

Day's topics
- Welcome, ice breaking, outline of the course and the tools to be used, expectations and experience of the participants
- Presentation of the training needs by the participants
- Discussion on what is e-Learning, the myths of e-Learning, and the 7 (e-)s
- Clarifying various e-Learning terms,
- Outlook of different e-Learning forms
- Tools and Methods on how to achieve effective e-Learning activities
- Tools and Methods to ensure that e-Learning can suit the needs of each participant individually

Expected Learning Outcomes of the day
At the end of this training day, the participants will
- understand the essentials for effective e-Learning practices
- get familiar with various (e-)Learning forms
- decide on what are the most effective (e-) Learning forms for your activities
- Get familiar with tools and methods for planning and developing your eCourse

TUESDAY DAY 2 - 9:00 - 14:00 OUTLOOK AND PRACTICE ON VARIOUS E-LEARNING ENVIRONMENTS (15:00 - 17:00 follow up activities as informal learning)

Day's topics
- Re-capitulation/discussion on previous day's topics and follow up activities
- Outlook on features available in e-Learning environments
- Outlook and comparison between various commercial and free/open source e-Learning products
- Outlook on existing courses/demos for various e-Learning environments and hands on experience and practice (indicative suggestions Blackboard, Moodle, ATutor, Dokeos, Schoology, Edmodo, etc)
- Discussion on pros and cons of each selected e-Learning platform and identify the most suitable for the training organisation of each participant

Expected Learning Outcomes of the day
At the end of this training day, the participants will
- understand the main features available in e-Learning environments
- compare different e-Learning environments
- select the e-Learning enviroment for their own needs
- get familiar with popular and free or low cost e-Learning environments

WEDNESDAY DAY 3 9:00 - 14:00 MOODLE WORKSHOP: THE MOST POPULAR E-LEARNING ENVIRONMENT THAT IS FREE?!(15:00 - 17:00 follow up activities as informal learning)
- Re-capitulation/discussion on previous day's topics and follow up activities
- Demonstration of main Moodle Features

Course structure and details may change without notice. For most updated information, please consult the course structure from the project website: http://www.learn-it-easy.eu/

- Hands on practice with the Moodle. Work in groups based on specific tasks for creating a course and with the support of the tutor in a Moodle environment

Expected Learning Outcomes of the day:
At the end of this training day, the participants will
- manage Moodle and Create Content as a teacher
- upload courses on Moodle servers in the Internet
- deliver courses online through Moodle

THURSDAY DAY 4 - 9:00 - 14:00 DEVELOP AN ATTRACTIVE E-COURSE WITH ENGAGING CONTENT AND FREE, OPEN AND INNOVATIVE WEB BASED TOOLS(15:00 - 17:00 follow up activities as informal learning)

- Re-capitulation/discussion on previous day's topics and follow up activities
- Get familiar with free educational content resources for their training services
- Get familair with free innovative multimedia tools for making your eCourse more attractive
- Get familiar with free innovative web tools for transcending your eCourse
- How to engage their students
- Hands on practice. Practice what you learnt!

Expected Learning Outcomes of the day:
At the end of this training day, the participants will
- use free educational content resources for their training services
- apply free innovative multimedia and social tools for making their eCourse more attractive and engaging
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FRIDAY DAY 5 - 9:00 - 14:00 EXTEND YOUR CURRENT CLASS AND COMPLETE ENGAGING E-COURSES (15:00 - 17:00 follow up activities as informal learning)

- Extend your current class! How to deliver live a course to a wide audience of people that currently are not located in the classroom for free
- Address any missing gaps and explain further any points from any day's training.
- Course Evaluation
- Preparation for the assessment process for validating learning outcomes and receiving the specialisation certificate from City and Guilds/Institute of Leadership and Management (Optional)

Expected Learning Outcomes of the day:
 At the end of this training day, the participants will
- deliver a live course at the same moment to people that currently are not located in the classrom
- make professional and distinguished e-courses that really make the difference and engage your students